



HRM – Go Live Important Information

GHRM and HRM will be taken offline at **1pm on Friday, November 8th** for Current payroll processing.

GHRM and HRM will be taken offline at **10am on Tuesday, November 12th** for Arrears payroll processing. State Business Systems (SBS) will provide agencies with any payroll differences for review.

Agencies will be allowed to verify and validate payroll for go live on **Wednesday, November 13th**. Please report any Gross Pay or Leave discrepancies that you cannot account for to State Personnel. Any Net Pay discrepancies and all non-merit discrepancies that you cannot account for to the Comptroller before **Noon on November 13th**.

Go Live Pay Periods are as follows:

Semi-monthly arrears: October 16 – October 31 Paid: November 15

Semi-monthly current: November 1 – November 15 Paid: November 15

Go Live Payroll Dates are as follows:

November 8 –

GHRM and HRM will be down at 1:00 PM for the Semi-monthly current payroll.

November 9, 10, & 11 –

GHRM and HRM online to allow extra time for keying transactions.

November 12 –

GHRM and HRM will be down at 10:00 AM for Semi-monthly Arrears payroll.

HRM Training staff will offer online assistance on November 8th thru 11th. The link for the training session is [Join Here](#). The hours of support will be 8am-5pm for normal business days, 10am to 4pm on the weekend and the holiday.

The HRM Help Desk will be available November 9th, 10th, and 11th from 10am-4pm.



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Mon-Fri | 8am-5pm CST
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ALHRM.ALABAMA.GOV