



## HRM Sandbox URL Connectivity

**IMPORTANT: This is a testing location with last check dates of 7/15 (current) and 7/16 (arrears). A separate communication will be sent with information regarding the Production URL/website for Mock parallel keying.**

HRM Administrators are encouraged to begin practicing the HRM sandbox environment at <https://hrm.staars-uat.alabama.gov/p1hrm1J1/Advantage4>.

\*If the HRM Sandbox URL opens to a blank website-screen, you may have to *clear your Internet web browser cache*.

In the sandbox environment, you can explore and simulate GHRS scenarios, including transaction workflow and approvals by central office personnel. You are encouraged to mirror your GHRS activities in preparation for when the HRM system is live.

Note: InfoAdvantage reporting will not be available in the sandbox environment.

Enter your User ID (Employee ID / EMAP employee ID) and your Network Password to login.

Below is a screenshot of the login page:

The screenshot shows a web browser window with a light blue background. At the top center is a green and blue 'TESTING' banner. Below it is a white login form with a blue 'Sign In' button. The form has two input fields: 'User ID' with the value '0000999999' and 'Password' with masked characters. Below the 'Sign In' button is a link for 'Forgot Password?'. At the bottom of the page, there is a footer with links for 'About', 'Privacy', 'Important Links', and 'Accessibility', followed by the 'CGI Advantage' logo and text, and '© CGI Inc. Build 2024.FS2.146.5'.

HRM Training Classes will continue to be available until the official "Go Live" date.

Please continue to frequently check the website for training dates and other important information.



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